

BHS TRANSCRIPT REQUEST FORM (rev. 12/23/09)

Your official high school transcript may be obtained by completing the form below. A transcript is a legal document and this form must have your original signature to release it.

Requests must include Processing Fee: **\$ 3.00 for each Transcript requested**
(Cash/Check/Money Order Payable to: Bayonne High School)

Mail Form & Fee(s) to: Bayonne High School
Attn: Guidance Department
667 Avenue A
Bayonne, NJ 07002

“ I am the person for whom this transcript is requested for ”

Signature Required: _____ Date: _____

Phone # _____ (In case we need to contact you.)

- Full Name at Graduation: _____ Birth Date: _____
- Year Graduated: _____ If you did not graduate – what years did you attend: _____
- Total Transcripts requested _____ and the complete address' of where you want the Transcript(s) mailed to:

We will attempt to process all requests as soon as possible, but; because of the high volume of requests we receive, the turn around time may take 5-7 business days upon receipt of completed requests.

*** ATTENTION ***

“Bayonne Adult Evening High School – Transcripts”

If you attended/graduated from Bayonne Adult Evening High School, you **MUST** call the Bayonne Adult Alternative High School for your Transcript.

(Call: Anissa Detto @ 201-858-5895 /After 3:15 pm–6:30 pm)