March 12, 2020

Dear Parent / Guardian,

In the event of a school closure, teachers and staff members will continue their job responsibilities remotely.

The Bayonne Public School District is committed to providing a “thorough and efficient” education for our students. To ensure a continuity of instruction and proactive preparation all teachers from grades Pre-K to 2 have established Class Dojo accounts while grades 3 to 8 have established Google Classrooms. Transitioning to online and remote instruction is a significant adjustment for everyone in the Bayonne Public School District. Minimizing the disruption to our students is our priority.

It is our intention to move forward, providing continuity of services remotely via our Virtual Plan in grades Pre-K to 2 with the ClassDojo App and for grades 3 to 12 by way of Google Classroom. This plan will also include accommodations for our Special Service, ELL, and at-risk learners. There are a small percentage of students without Internet and devices at the elementary level that will require a secondary plan. An Off-Line Plan has been created to keep those students on task during a closure providing reinforcement to already acquired skills. We are fortunate at the Bayonne Board of Education that we made the investment to provide 1:1 Chromebooks for all students in grades 3 through 12.

I appreciate the understanding and flexibility of everyone in our community during this difficult and rapidly changing time. I am especially grateful to the faculty, staff and administrators who are working tirelessly to safeguard our community and stay true to our academic mission.
How to access Classroom Dojo and Google Classroom:

ClassDojo (Pre-K to Grade 2)

Parents/Guardians of students in Grades PreK to 2 have been asked to register themselves in their child’s ClassDojo course. Using either the mobile application or the web version at www.classdojo.com, parents/guardians will log into the platform daily to check in for student attendance as well as to receive assignments and messages from their child’s teachers. Teachers will post a daily attendance message in the “messages” section of ClassDojo. Parents/Guardians will post their child’s first and last name in that message for attendance purposes and will also check the Home tab for daily assignments.

Google Classroom Grade 3 to Grade 12

Students in Grades 3 to 12 have been instructed on how to access Google Classroom. Using a device with internet access (school issued Chromebook or other personal device), students will log in with their BBOED username (i.e., johnsmith27@students.bboed.org) and password (i.e., bboed123456). Students will then be able to access the Google Classrooms they are enrolled in (students may be enrolled in more than one classroom). Students must check all Classrooms that they are enrolled in daily for not only attendance but also classwork assignments. Additionally, students will have the ability to post and comment within the Classroom regarding instructional materials. Teachers will respond to students’ questions and comments during the school day. In the Stream section of Classroom, teachers will post a daily attendance message. Students will then be required to post their first and last name in response. At the elementary level (Grades 3-8), students will be required to post attendance once daily in the Google Classroom belonging to their homeroom teacher. Bayonne High School students will be required to post attendance in each of their Google Classrooms throughout the day.

Online Parent Technology Resources

In an effort to support both students and parents with technical support questions, the Technology Department has created a section under the Parent tab on the Bayonne Board of Education website, titled: https://www.bboed.org/Domain/226. There you will find videos and
documents providing detailed instructions on using our online student learning platforms. There is also an online form and phone number to request technical support if needed.

**Attendance**

Students will be required to follow their daily instructional program as if the students were still in class. A daily attendance post will track teacher and student attendance every morning by 9:30 AM. Students should respond by 10:00 AM in the affirmative (First and Last Name) and will be marked present for the day. Students should be adhering to the four hour instructional plan per weekday as per the Department of Education guidelines.

**Off-line Plan**

Students will submit their packets to their corresponding teachers upon return to their school/classrooms. Packets will be graded accordingly.

**Early Childhood Education**

Parents / guardians of Pre-K age children should register for the Class Dojo set up by their child’s teachers. Teachers will ask parents to send a message signing in their child for the day at 9:30 am. At this time parents will respond with their child’s first and last name to indicate their child is present for school. Teachers will post 3 assignments for students each day. All activities posted by the teacher will be based on active learning. Parents/guardians should engage in these assigned activities with their children. Teachers will be available for messaging and emails throughout the instructional day. The PIRT team will provide parents with daily strategies that they can use at home to promote positive behavior while working at home.

**ELL / ESL / Bilingual**

All Bilingual students in grades K-8 will be provided with daily learning activities via Google Classroom or ClassDojo by their bilingual teacher for all major content areas: Mathematics, ELA, Science, and Social Studies. Students without Internet access will follow the Off-Line plan for general education students for Mathematics, Science and Social Studies. Additionally,
they will use the ESL Off-Line plan to work on their English Language Arts skills. The Off-Line plan will be provided by their teacher. Students will be provided with the iReady book that is needed for the ESL Off-Line plan.

All High-Intensity ESL students in grades K-8 will be provided with daily learning activities with ELL accommodations and modifications via Google Classroom or ClassDojo by their general education teacher for Mathematics, Science and Social Studies. Additionally, they will be provided with daily learning activities by their ESL teacher for English as a Second Language and English Language Arts skills. Students without Internet access will follow the Off-Line plan for general education students for Mathematics, Science and Social Studies. They will also use the ESL Off-Line plan to work on their English Language Arts skills. The Off-Line plan will be provided by their teacher. Students will be provided with the iReady book that is needed for the ESL Off-Line plan.

**Special Populations Accommodations:**

**In-class Resource:** students district wide will follow the Educational Contingency Virtual Plan for the general education students. Modifications will be added to the daily lessons by the inclusion teacher for students with Internet access via Google Classroom or ClassDojo. Students who do not have Internet access, an Off-Line Plan will be provided by the teacher and will be accompanied by modifications and accommodations.

**Self-contained LD and BD:** students will be provided daily instruction by their teacher via Google Classroom or ClassDojo. If a student does not have Internet access, the teacher will have access to all grade level Off-Line Plans as they also instruct utilizing the general education instructional materials and texts. Student modifications and accommodations will be provided.

**Multi-Sensory Reading Specialists:** will provide daily learning activities for those students with Internet access. Students without Internet access will be provided with an Off-Line Plan which will address 3 key areas for reinforcement of skills. A parent letter and work packet will accompany this plan.
Self-contained, Autistic/MD, and Pull-Out: students with Internet access will be provided with daily learning activities via Google Classroom or ClassDojo. Students without Internet access will be provided with an Off-Line Plan consisting of learning activities developed specifically for each student as their needs are quite diverse.

Speech, Occupational Therapy, and Physical Therapy: students with Internet access will be provided learning activities via Google Classroom or ClassDojo. Students who do not have Internet access will be provided an Off-Line Plan to meet their specific skill development.

Students receiving counseling services: will be offered make-up sessions.

A Google Classroom and ClassDojo help document will be shared with all instructional staff. A bank of modifications and accommodations will be provided to all instructional staff. An Essential Elements Document will be provided to all instructional staff for students participating in the DLM Assessment.

Emergency Contact Information:

The below email address will be created specifically if the school is closed for an extended period of time due to a crisis (example COVID-19).

hib@bboed.org    foodservice@bboed.org

techsupport@bboed.org    security@bboed.org

specialeducation@bboed.org    transportation@bboed.org

guidance@bboed.org    maintance@bboed.org

For any instructional questions, please email your building principal. You can find the principals email address via our website: https://www.bboed.org/Page/130

Thank you for your cooperation,

John J. Niesz  
Superintendent