

POLICY

BOARD OF EDUCATION BAYONNE

ADMINISTRATION

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EMPLOYMENT OF SCHOOL BUSINESS
ADMINISTRATOR/BOARD SECRETARY

1310 EMPLOYMENT OF BOARD SECRETARY

The Board of Education shall appoint a qualified and capable person to fill a vacancy in the position of Board Secretary. Appointment will be made within sixty days of the occurrence of the vacancy and by the recorded roll call vote of a majority of the full Board.

All candidates for the position of Board Secretary must produce evidence of their training and experience in the fields of government, accounting, financial report preparation, and budget and accounting management.

Every serious candidate for the position of Board Secretary shall be interviewed by the Board of Education. Final selection shall be made by the Board, which shall also fix the compensation to be paid the Board Secretary.

N.J.A.C. 6A:9-12.3; 6A:9-12.7

Adopted: 28 July 1997

Revised: 30 June 2005

