

REGULATION

BAYONNE
SCHOOL DISTRICT

PUPILS

R 5240 / Page 1 of 2

Tardiness

R 5240 TARDINESS

A. Definitions

1. "Late arrival" means the arrival of a student after the beginning of the student's school day or class. The student is to be excused if prior notice of his or her late arrival was given.

2. A student who is late to school or class for an excused purpose pursuant to Policy No. 5230 is not tardy for the purpose of this regulation.

B. Tardy Arrival to School

1. If a student knows in advance that he or she is going to arrive at school late, the student must bring a note explaining the reason for the lateness.

2. A student who arrives late at school shall report to the principal or vice principal's office, verify his or her attendance, and pick up a late arrival permission slip signed by the principal or vice principal. The permission slip will include the date and the time of the pupil's arrival.

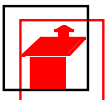
C. Tardy Arrival to Class

1. A student's tardiness to class with an excuse from a parent will be considered acceptable if, in the judgment of the principal or vice principal, there was a good cause for the late arrival. In making such a judgment, the principal or vice principal should be aware of any attendance pattern being developed by an individual student.

2. A student who is tardy to class without an excuse may be sent by the teacher to the principal or vice principal to explain the reason for the tardiness and obtain a late pass for admission to class.

3. No student who arrives at school after attendance has been taken will be admitted to class without a late pass.

4. A note asking permission for late arrival after the fact is usually not acceptable. It shall be within the discretion of the principal or vice principal to determine if there are



REGULATION

BAYONNE
SCHOOL DISTRICT

PUPILS

R 5240 /Page 2 of 2

Tardiness

reasons to accept the late arrival excuse.

D. Discipline

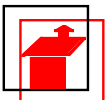
1. A student who is continually tardy to school or class will be subject to disciplinary action and will be reported to the principal or vice principal for counseling.

2. A secondary student who has been tardy to school 5 times in any one marking period will be counted as absent from school one day for purposes of applying Regulation No. 5200.

3. A secondary student who has been tardy to class on a continuing basis in any one marking period will be counted as absent from class one day for purposes of applying Regulation No. 5200.

4. In determining the number of times a student is late to class, the principal or vice principal and classroom teacher will exercise reasonable and fair consideration. It will be the responsibility of the principal or vice principal and classroom teacher to make sure all students are aware that tardiness can result in serious consequences.

Issued: 28 July 1997



REGULATION

— BAYONNE —
SCHOOL DISTRICT

PUPILS

R 5240 / Page 3 of 2
Tardiness

