

# REGULATION

BAYONNE  
SCHOOL DISTRICT

PROPERTY

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Energy Conservation

## R 7460 ENERGY CONSERVATION

A program has been established to effect economies in the operation of all utilities and still provide the proper health and safety conditions.

1. Adequate records shall be kept to show how the costs of utilities vary from one accounting period to another, and studies made of such records.

2. The electricity shall be placed on rate schedules that are most economical for its particular classification. Both natural and artificial lighting shall be adjusted to provide the best conditions for the health of the school occupants.

3. The heating plants shall be operated efficiently to save fuel and reduce repair items. The heating system shall maintain temperatures and ventilation at an acceptable standard for the classroom. Studies shall be made of the most economical and efficient system of heating for the schools.

4. The standards of water supply and sewage disposal shall comply with local and state requirements.

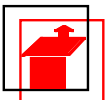
5. The most economical and efficient sources of power shall be utilized in school operations and classrooms. Steps shall be taken to secure the rate schedule for power most advantageous to the school.

6. Records and studies shall be made of the costs of using telephones in each school. The following procedures shall be established for the use of school telephones for nonschool or personal reasons:

a. Teachers are not to be called to the telephone during class time except in an emergency.

b. For school business calls a teacher should secure the principal's permission and record the call on the "sign-in" sheet.

c. For personal calls a pay phone should be used if available. If made from a school phone, the principal shall assess a charge.



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