

**NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN**

SCHOOL DISTRICT NAME: Bayonne Board of Education COUNTY: Hudson

TYPE OF EXAMINATION _____

DATE OF BOARD MEETING September 18, 2014

CONTACT PERSON Dennis Degnan, Ed.D.

TELEPHONE NUMBER 201-858-5565 FAX NUMBER 201-437-0873

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
#1	Provide a district and Individual school-level Parent Involvement Policy.	Board of Education approved and signed Board resolution.	D. Degnan	9/18/14
#2	District will provide complete packets to the NJDOE from the Title I informational meeting.	Invitation, agenda, minutes and sign in sheets from Title I schools.	D. Degnan	Week of 10/6/14
#3	District created an entrance and exit criteria for the Title I program.	A form listing the eligibility and exit criteria for the Title I program.	D. Degnan	9/11/14
#4	The district revised the time and activity sheets for NJDOE review.	Timesheets with 100% funded and Timesheets with Split funds.	D. Degnan	9/24/14

#5	District will revise/separate the Chapter 192 forms from the Title I forms.	All forms revised.	D. Degnan	9/11/14
#6	The two teachers assigned to the non-public school their salaries will be paid 100% by Chapter 192. District reversed the charges for the summer parental involvement mathematics workbooks from the Chapter 192 funds to the local funds.	Charges reversed to local funds.	D. Degnan B. Buckley	9/15/14
#7	Contracts with non-public agencies	Board of Education approval and signed contracts	S. Colasurdo F. Alessi	10/1/14
#8	Revision of IEP document to reflect funding source	ISP document Revision	S. Colasurdo	8/12/14
#9	Training for CST's and Speech/Language Specialists IEP Review Form revised to include specific timelines Extended summer hours for CST members as needed	Review of all IEP documents and timeline forms for all initials and reevaluations	S. Colasurdo K. DeMedici A. Maillaro CST's Speech/Language Specialists	9/12/14

<p>#10</p>	<p>Training for CST's and Speech/Language Specialists to review all letters in the database and ensure that they contain all required components</p> <p>IEP Review Form revised to include specific timelines</p>	<p>Training</p> <p>Reviewed and Revised letters</p> <p>New IEP Review Form implementation</p> <p>Review of CST files 3 times per year</p>	<p>CST's Speech/Language Specialists S. Colasurdo K. DeMedici A. Maillaro</p>	<p>9/12/14</p>
<p>#11</p>	<p>Periodic review of CST files throughout the school year</p> <p>Training for CST's and Speech/Language Specialists regarding the required participants at both referral and eligibility meetings</p> <p>Implementation of excusal forms</p> <p>Review of files</p>	<p>Sign in sheets for referral and eligibility meetings</p> <p>Files will be reviewed 3 times per year</p>	<p>S. Colasurdo K. DeMedici A. Maillaro</p> <p>CST's Speech/Language Specialists</p>	<p>10/1/14</p> <p>10/1/14</p> <p>6/30/15</p> <p>6/30/15</p>

#12	<p>Training for CST's and Speech/Language Specialists</p> <p>Implementation of New Form: Parent in Receipt of IEP</p> <p>Review of files</p>	<p>Training</p> <p>Signed form indicating that parents/guardians received a draft copy of the IEP which contains written notice</p> <p>Files will be reviewed 3 times per year</p>	<p>S. Colasurdo K. DeMedici A. Maillaro</p> <p>CST's Speech/Language Specialists</p>	<p>9/12/14</p> <p>10/1/14</p>
#13	<p>Training for Speech and Language Specialists by OSEP</p> <p>New Report Template</p>	<p>Training</p> <p>Template reviewed and distributed to all Speech/Language Specialists</p> <p>All reports for initial and reevaluations will be reviewed</p>	<p>A. Maillaro OSEP</p> <p>A. Maillaro</p>	<p>9/4/14</p> <p>9/8/14</p> <p>6/30/15</p>

#14	<p>Training for Speech/Language Specialists with OSEP</p> <p>New Report Template</p>	<p>Training Session with OSEP</p> <p>Report template will be revised and distributed to all Speech/Language Specialists</p> <p>All reports for initials and reevaluations will be reviewed</p>	<p>OSEP A. Maillaro</p> <p>Speech/Language Specialists A. Maillaro</p>	<p>9/4/14</p>
#15	<p>Training for Speech/Language Specialists with OSEP</p> <p>IEP revised to include drop down fields containing NJAC citations</p>	<p>Training session with OSEP</p> <p>Review of all initial and reevaluation IEP documents</p>	<p>OSEP A. Maillaro</p> <p>A. Maillaro</p>	<p>9/4/14</p>
#16	<p>Training for CST's to include the OSEP guidelines for LRE</p> <p>Training for teachers regarding LRE in the IEP document for Annuals</p> <p>IEP template revised to include OOD transition activities</p> <p>Annual Reviews</p>	<p>Training with Special Services Administration</p> <p>Provide an LRE template to teachers and train on the LRE component of the IEP</p> <p>Revised IEP document</p> <p>Monitored by OSEP</p>	<p>S. Colasurdo K. DeMedici A. Maillaro</p> <p>Teachers CST's</p> <p>CST's S. Colasurdo A. Maillaro</p> <p>OSEP</p>	<p>9/12/14</p> <p>6/30/15</p> <p>9/2/14</p> <p>3/30/15</p>

#17	<p>District meeting with Central Office, Director of Guidance and Special Services Administrator to review Transition Assessments for age 16 and older</p> <p>Purchase Transition Assessment</p> <p>Conduct Assessments</p>	<p>Meeting Agenda</p> <p>P.O.</p> <p>Training for guidance counselors in new assessment</p>	<p>A. Maillaro</p> <p>A. Maillaro R. Bush</p> <p>Guidance Counselors</p>	<p>10/15/14</p> <p>11/1/14</p> <p>6/30/15</p>
#18	<p>Training for CST's regarding transition</p> <p>IEP Transition Component review</p> <p>Implement Summary of Performance and Written Notice of Graduation</p>	<p>Training for CST's in the transition components</p> <p>Periodic review of Annual IEP documents</p> <p>Training for CST's</p> <p>Review of files and letters</p>	<p>S. Colasurdo K. DeMedici A. Maillaro</p> <p>S. Colasurdo K. DeMedici A. Maillaro</p> <p>CST's S. Colasurdo K. DeMedici A. Maillaro</p> <p>S. Colasurdo K. DeMedici A. Maillaro OSEP</p>	<p>9/12/14</p> <p>6/30/15</p> <p>1/1/15</p> <p>6/30/15</p> <p>3/30/15</p>

#19 (Speech)	<p>Training for Speech/Language Specialists</p> <p>IEP template revision</p> <p>PLAFF Components of IEP document reviewed</p> <p>Rescheduling of Annual Review Documents as per OSEP</p>	<p>Training in the area of documenting statements and considerations for eligibility</p> <p>Meeting with Realtime to implement revisions</p> <p>IEP document reviewed</p> <p>Reschedule Annuals</p>	<p>OSEP A. Maillaro</p> <p>S. Colasurdo K. DeMedici</p> <p>A. Maillaro</p> <p>Speech/Language Specialists A. Maillaro OSEP</p>	<p>9/4/14</p> <p>9/2/14</p> <p>6/30/15</p> <p>10/15/14</p> <p>3/30/15</p>
#19 (ESERS)	<p>Training for CST's</p> <p>Review of initial and reevaluation IEP documents</p>	<p>Training in the area of documenting statements and considerations for eligibility</p> <p>Review of documents to ensure the required components have been addressed</p>	<p>CST's K. DeMedici</p>	<p>9/12/14</p> <p>6/30/15</p>
#20	<p>Documentation of meeting participation</p> <p>Training for CST's</p> <p>File Review</p>	<p>Attendance sheets signed and maintained in student file</p> <p>Training to discuss necessity of new attendance sheet</p> <p>Files will reviewed 3 times per year</p>	<p>CST 500</p> <p>S. Colasurdo K. DeMedici A. Maillaro</p> <p>S. Colasurdo K. DeMedici</p>	<p>10/1/14</p> <p>9/12/14</p> <p>6/30/15</p>

